

Claire Pond

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Current Address: 122 Elm St, Unit 2, Clemson, SC 29631

OBJECTIVE Offering my communication and innovation skills to attain a full-time sales role at JNJ.

EDUCATION

Bachelor of Arts in Spanish and International Business

Minors: Psychology and Management

Clemson University

Aug 2023

Clemson, SC

GPA: 4.00/4.00

RECOGNIZED ACCOMPLISHMENTS

- President's List | Fall 2019 – Present
- *Alpha Phi International Excellence in Campus and Community Involvement | June 2022
- SC Palmetto Fellows Scholarship | Spring 2019
- Clemson Merit Scholarship | Spring 2019
- Varsity Cheer Veteran's Award | 2017

RELEVANT WORK EXPERIENCE

DHL Supply Chain | Operations Intern

Atlanta, GA | May 2022-July 2022

- Innovated more efficient ways to produce units in the returns department of the warehouse
- Strategized through performing time studies and informed senior leadership on how to increase efficiency by 9%, receiving funding to implement these changes
- Communicated vital information by sending weekly reports to colleagues

Cornerstone Home Lending Inc. | Transaction Coordinator

Charlotte, NC | June 2020-May 2022

- Marketed and promoted services to sales representatives to increase capture rate
- Streamlined communications to ensure easy access to services for clients within three days of application
- Performed necessary verifications for the underwriting and processing teams

Language Exchange | Student, Teacher

Alajuela, Costa Rica | May 2021

- Researched and found an alternative to a study abroad program during the pandemic
- Gained a better understanding of cultural diversity and different points of view
- Became conversational in the Spanish language by living with a host family
- Grew in my leadership skills by teaching English to native Costa Ricans

LEADERSHIP EXPERIENCE

Alpha Phi | President

Clemson, SC | Dec 2021-Present

- Fast-tracked semester-over-semester chapter GPA by +.104 through implementation and enforcement of new policies
- Oversee all chapter operations in an organization with 350 members
- Supervise and delegate responsibilities to six Vice Presidents
- Attend conventions as a voting delegate and representative for Alpha Phi's Iota Rho chapter

Panhellenic Delegate

Nov 2021-Nov 2022

- Generated a positive image for our sorority by inspiring teams and individuals which contributed to receiving the Excellence in Campus and Community Involvement Award *see awards
- Enlisted support of volunteer work in campus events

Social Chair

Nov 2020-Nov 2021

- Cultivated relationships with Greek life on campus despite the challenges that COVID-19 presented to face-to-face interactions

Spanish Club | Vice President

Clemson, SC | Nov 2020-May 2022

- Strengthened the club's social media by revamping the Instagram and doubling its following
- Generated new membership by marketing the club to fellow students

Nation Ford High School Varsity Cheer | Captain

Fort Mill, SC | Aug 2018-June 2019

- Led and encouraged 16 of my peers by being a servant leader and setting an example